



## **SINGAPORE CHESS FEDERATION**

Affiliated to -

Fédération Internationale des Échecs (FIDE)

Singapore National Olympic Council (SNOC)

Sport Singapore (Sport SG)

### **Terms of Reference: SCF Arbiters Commission**

These Terms of Reference provide a framework for the responsibilities and functioning of the Singapore Chess Federation (SCF) Arbiters Commission (ARB) and may be amended by the SCF Governing Board (Board) as and when needed.

#### **1. Objectives**

The objective of the Commission is to:

- Represent the interests of Singapore's licensed arbiters
- Drive SCF's Arbiter Policies forward with the aim of improving the overall expertise and well-being of our arbiters.

#### **2. Key Responsibilities**

SCF ARB shall represent the interests of Singapore's arbiters. Local arbiters with concerns to raise to SCF may do so through SCF ARB. Anyone with feedback on local arbiters are also welcome to raise it to SCF ARB; this channel is intended to support the ongoing development and improvement of all arbiters through constructive input.

SCF ARB shall be responsible for reviewing SCF Arbiter's Policies, including but not limited to the National Arbiter (NA) system, remuneration rates, and policies on nominating local arbiters for international events.

With effect from 2023, SCF ARB shall temporarily assume the responsibility of operating the local arbiter infrastructure, including but not limited to: Approving NA and local arbiter title applications, maintaining the list of active SGP arbiters, and supporting local arbiter seminars. The commission shall work with the SCF operations team to hand over selected operational duties to the latter in the long term.

#### **3. Composition**

- SCF ARB shall comprise of at least five (5) but no more than seven (7) members appointed by the Board. This includes the Chairperson and two (2) Vice Chairpersons, henceforth referred to as primary members.
- All commission members must be active FIDE-licensed arbiters of good standing.

#### **4. Term of Office**

- The term of office of SCF ARB members shall be for a maximum period of two (2) years, following the term of the Board.
- There are no term limits for SCF ARB members' tenure.



## **SINGAPORE CHESS FEDERATION**

Affiliated to -

Fédération Internationale des Échecs (FIDE)

Singapore National Olympic Council (SNOC)

Sport Singapore (Sport SG)

### **5. Meetings and Proceedings**

- SCF ARB shall meet as often as deemed necessary, preferably once every two (2) months.
- Any regular administrative decision that requires voting (e.g. vetting of National Arbiter applications) may be performed by the three (3) primary members.
- A minimum of half the commission's composition will be required for major decisions that extend beyond regular administration.
- Decisions shall be made by majority vote, with the Chair having a casting vote in the event of a tie.
- In the event the Chair is not present at a meeting or needs to recuse, another member present and elected by the meeting may chair the meeting.
- Meetings may be conducted in person or virtually, with all minutes documented and kept confidential except as required by the Board.

### **6. Code of Conduct**

- SCF ARB members shall maintain the highest standards of integrity, impartiality, and professionalism in all their duties.
- Members must disclose conflicts of interest and recuse themselves whenever necessary.

### **7. Resources and Support**

- SCF will provide the necessary resources and administrative support for the effective functioning of SCF ARB.
- SCF ARB may also engage special advisors beyond the existing members as and when deemed necessary.